



## Job Vacancy

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Class Title:	Crew Leader – Stormwater
Salary:	\$16.70 - \$23.14 (hourly)

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*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

### JOB SUMMARY

Responsible for the direct supervision, preparing of employees' schedules, submission of oral, written and computer-generated reports. The Crew Leader will handle manual and camera-inspections of stormwater infrastructure as well as stormwater maintenance via the use of heavy equipment. An ability to drive heavy vehicles including sweepers and other heavy equipment.

### ESSENTIAL FUNCTIONS

Assist in the installation, repair, and maintenance of stormwater systems.

Operates all Public Works Department heavy and light equipment when needed including but not limited to; excavators, loaders, back-hoes, dump trucks, vactor trailer, and skid steers.

Flush stormwater pipes.

Accurately filling out work orders for assigned projects accounting for personnel, equipment and materials used on a daily basis.

Clean and repair damaged storm drains, pipes and ditches.

Tap and inspect new stormwater service connections.

Assist in the maintenance of assigned vehicles and equipment; assist in maintaining truck and heavy equipment assigned to stormwater division.

Investigate consumer complaints.

Respond to complaints regarding illicit discharge of chemicals and other materials into stormwater infrastructure.

Flag traffic at work sites.

Ensure that Maintenance Workers abide by general safety practices while conducting daily work, including wearing protective equipment such as eye/face protective gear, ear protection, gloves, steel-toe boots, and other equipment as necessary based on the tasks.

## Crew Leader – Stormwater

Dig ditches and holes.

Supervises upkeep of machinery and tools used by the crew.

Responds to after-hour emergencies when on-call.

Performs other related duties as assigned.

### **KNOWLEDGE**

- Light, medium, and heavy equipment operating principles, practices, and procedures.
- Minor equipment maintenance and repair functions.
- Thorough knowledge of the principles and practices of repair and maintenance of stormwater structures.
- Operation, maintenance, and repair of variety of job-related tools and equipment.
- Hazards and safety precautions common to mechanized equipment operation.
- Ability to problem solve.
- Thorough knowledge of the occupational hazards and necessary safety precautions of the work.
- Knowledge of departmental policies and procedures, traffic and utility regulations and other related laws and regulations.
- Considerable knowledge of the use of related equipment and materials.

### **SKILLS**

- Handle stress effectively without it interfering with performance.
- Organize, set priorities, and exercise sound independent judgment within areas of responsibility.
- General skills in the operation of listed tools and special equipment used by public works.
- Communicate clearly and effectively, both orally and in writing.

### **ABILITIES**

- Ability to establish and maintain effective working relationships with supervisors, peers, subordinates, and citizens, and to work as an effective team member.
- Proven ability to safely and properly operate and perform regular daily maintenance on all heavy and light equipment used by the public works department.
- Work alone and make decisions with little to no supervision.
- Ability and willingness to effectively lead, coach and train any and all of the outside crew members of the Public Works Department.
- Act effectively in emergency and stressful situations.
- Adhere to all City and departmental safety policies and procedures.
- Ability to record data accurately.

## Crew Leader – Stormwater

- Ability to assign and supervise the work of others, providing training and leadership to a small crew.

### MINIMUM QUALIFICATIONS

High school diploma or GED equivalent, supplemented with five (5) years of experience in stormwater maintenance and repair OR any equivalent combination of education, training and experiences which provides the requisite knowledge, skills, and abilities for the job.

### LICENSES AND CERTIFICATIONS

Valid Georgia CDL Driver's License

Georgia Erosion and Sedimentation Control Inspection Certification Level 1B (Red Card)

Stormwater Operator (MS4) Certification (obtain within the first 8 months of employment)

### PHYSICAL DEMANDS

The employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk, sit, climb, or balance, stoop, kneel, crouch, or crawl and smell.

The employee must frequently lift and/or move up to twenty-five (25) pounds and occasionally in and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

### WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works in outside-weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration.

The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of shock. The noise level in the work environment is usually moderate to loud.

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*The City of Austell is an Equal Opportunity Employer. The City of Austell does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or the provision of services. In compliance with the American with Disability Act, the city will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*